

BERMUDA MUSICAL AND DRAMATIC SOCIETY ("BMDS")

ANNUAL GENERAL MEETING

18th October 2016

Daylesford Theatre – 6 pm

Executive Members present:

Acting President	Nicola Flood
Vice President	Jenn Campbell
Honorary Treasurer	Jennie Lamerton
Secretary	Coral Dakin
Drama Chair	Emma Muggleton
Music Chair	Chris Broadhurst
Bar Chair	Alan Brooks
Premises Chair	Adam Gauntlett
General Member	Valerie Butterfield-Wallbank
General Member	Liz Knight
General Member	Barbara Jones
General Member	Vicky Anderson
General Member	Stephen Notman

Apologies:

Vice President	Kim Day
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General Members present:

A list of members in attendance is attached to and forms a part of these Minutes.

The Acting President took the chair and called the meeting to order:

1. Confirmation of the Minutes:

On a motion made by Heather Conyers and seconded by Kim Webb, the minutes of the annual General Meeting held on 15th October 2015 were approved.

2. Matters arising from the Minutes

None

3. President's report:

3.1 Nicola Flood, Acting President of BMDS, presented her report, a copy of which is attached to and forms a part of these minutes. Nicola added that during the year Mrs. Ora Bainbridge had passed away who was a long standing member of BMDS. Nicole expressed her thanks to Andrea Kulmala, the membership secretary, who works tirelessly behind the scenes and does a wonderful job.

3.2 BMDS Charitable Trust (the "Trust") – No report had been received from the Trust but Adrian Lee Emery made the following comments on behalf of the Trust. As in previous years, the Trust awarded five bursaries of \$5,000 each. The Trust subsequently issued a half bursary of \$2,500 to someone who had received a full bursary the year before, and also presented \$2,500 to Chewstick. Adrian commented that the income of the Trust was generated from the Famous for Fifteen Minutes event, the Tips Jar on the bar and the Golf Tournament. At the request of Sheilagh Robinson, Nicola will request a written report from the Trust which will be circulated to all the members.

4. Reports of the Standing committees:

4.1 **Drama** – Emma Muggleton presented the report, a copy of which is attached to and forms a part of these minutes.

4.2 **Music** – Chris Broadhurst presented his report, a copy of which is attached to and forms a part of these minutes. Debbie MacKenzie thanked Chris for the line dancing event.

4.3 **Premises** – Adam Gauntlett reported on the flood damage and electric fire that had been caused during hurricane Nicole. He advised that all issues were being reviewed and will be dealt with asap. Noted that the roof did not leak during the storm.

Than Butterfield asked if BMDS are dealing with their insurers. Adam advised that the invoices are being prepared and delivered to the insurers.

Clive Dakin said that he was glad Brooksie was not electrocuted.

Debbie MacKenzie gave a big thank you to Adam for his role as Premises Chair.

Adam's report given to the Executive at the previous meeting is attached to and forms a part of these minutes.

4.4 **Bar** – Alan Brooks presented his report, a copy of which is attached to and forms a part of these Minutes.

Than Butterfield confirmed that the signing in of non members was not necessary on show nights.

5. Treasurers report:

Jennie Lamerton presented her report and the audited financial statements for the year ended 31st May 2016, a copy of which is attached to and forms part of these minutes. On a motion by Than Butterfield and seconded by Libby Durrant the audited accounts for the year ended 31st May 2016 were accepted.

The following questions were raised:

- 5.1 Adrian Lee Emery questioned the cost of \$19,000 for electrical wiring work, which was more expensive than the previous year. Adam advised that a lot of the electrics, including those in the cellar, had been upgraded and a new panel had been purchased for the booth.
- 5.2 Peter Profit felt that there should be no declining balance (depreciation) on the Steinway pianos. BMDS owns two Steinways and their value should be appreciating not depreciating. Jennie will review with the auditors to get their comments.
- 5.3 Don Jolliffe noted that Norman Brown is an expert on pianos. Further the piano in St. Johns Church needs attention.

6. Election of Officers and Members of the Executive Committee:

Barbara Jones gave a full report on the proposed list of executive members for election. This had been prepared by the Nominations Committee, chaired by Kim Day, and approved by the Executive. Details of the report and the names of those standing for election are more particularly set out on the Agenda, a copy of which is attached hereto and forms a part of these minutes.

On motion by Peter Profit and seconded by Don Jolliffe, the members were duly elected.

7. Any other business:

- 7.1 John Dale requested a round of applause for the newly elected Executive.
- 7.2 Libby Durrant thanked all the current Executive and those who are standing down.
- 7.3 Mrs. Suzanne Notman reported that Vernon Harrison had recently passed away. This will be noted in DIVA.
- 7.4 The following comments were raised on membership issues:
 - 7.4.1 Grahame Rendell requested details of the current membership and the statistic for volunteers. Brooksie responded that the current membership is just over 700 and about 12-13% are volunteers. Given the small percentage of volunteers, Grahame suggested having a volunteer co-ordinator appointed to encourage members to assist.

- 7.4.2 Nic responded that membership had been dwindling and that it is up to each and every member to encourage people to join and experience what BMDS has to offer. In particular the Drama committee are planning a number of workshops with a view to encouraging new members participation.
- 7.4.3 Kim Webb suggested planning a member drive at the panto.
- 7.4.4 Emma Muggleton advised she is currently in discussions on a youth theatre for 2017.
- 7.4.5 Sheilagh Robinson asked if there is a student member rate and this was confirmed.
- 7.4.6 Vicky Anderson reported on behalf of the Social team that she had been receiving feed back from new members who felt they were not made welcome. All of the membership need to make every effort to make new members welcome. Also noted that Vicky and Brooksie are going through the membership list and contacting everyone on that list to say hallo and follow up.
- 7.4.7 Sally Browne requested details of the location of membership list. This should be in the bar.
- 7.4.8 Nicola advised that Jenno and Ray will use their expertise on IT technology to make people as welcome as possible.
- 7.4.9 Jenno advised that she is working with Ray to make communication with members easier and more productive.

7.5 Don Jolliffe congratulated Nicola and her Executive for doing a sterling job.

There being no further business the meeting closed at 7.10 pm

Signed
Nicola Flood, President.

Notice

The Bermuda Musical and Dramatic Society Annual General Meeting 2016

will be held on Tuesday, October 18th, at 6.00 pm in the Daylesford Theatre

Agenda

1. Confirmation of the Minutes of the Annual General Meeting held on October 15th, 2015.
2. Matters arising from the Minutes.
3. President's report.
4. Report of the Standing Committees:
 - (i) Drama
 - (ii) Music
 - (iii) Premises
 - (iv) Bar
5. Treasurer's Report and presentation of audited financial statements.
6. Election of Officers and Members of the Executive Committee.
7. Any other business.

There follows a list of all positions on the BMDS Executive Committee becoming vacant at the AGM 2016, and the candidate standing for election for each post as proposed by the Nominations Committee and endorsed by the Executive Committee. This list has been prepared by the Nominations Committee (Chairman, Kim Day) to ensure that there is a suitable and willing candidate for every vacant post on the Executive Committee.

Unusually, there are ten vacancies this year.

There are the usual five vacancies arising from the completion of their three year terms - Alan, Chris and Liz fall in this category and are willing to stand again for another three year term. Jenn Campbell (Vice-President) and Coral Dakin (Secretary) will have completed terms but are not standing again, so Stephen and Theresa respectively are standing to commence full three year terms.

The other five vacancies arise because of resignations during the past year. There have not been five resignations yet, but because the correct way for an Executive Member to change job within the Committee is to resign and be voted into the new job, Nicola (Vice-President) and Barbara (General Member) will resign by the AGM to allow them to stand for President and Vice President respectively. After the shuffle, there will be two vacancies as General Member - Owain and Lisa are standing for these and will be new to the Committee if elected.

Vacant Position	Candidate	Year Term Expires (at the AGM)
President	Nicola Flood	2018
Vice-President	Barbara Jones	2018
Vice-President	Stephen Notman	2019
Secretary	Theresa Hall	2019

Bar Chair	Alan Brooks	2019
Drama Chair	Emma Muggleton	2018
Music Chair	Chris Broadhurst	2019
General Member	Liz Knight	2019
General Member	Owain Johnston-Barnes	2018
General Member	Lisa Maule	2017

** However, please be aware that nominations for the election of members of the Executive Committee may also be made by any Voting Member (i.e. all fully paid up members with the exception of Junior, Temporary or Overseas) and must be submitted in writing to the Secretary not less than seven days before the day scheduled for the meeting at which such election is to take place (i.e. by October 10th). Any such nomination must be signed by two Voting Members (as proposer and seconder respectively) and by the person nominated (thereby indicating his/her willingness to serve).

N.B. Your membership must be up to date in order to attend the AGM. Memberships can be renewed on October 18th prior to the meeting but please endeavour to renew before then so that we can have a prompt start.