

**BERMUDA MUSICAL AND DRAMATIC SOCIETY ("BMDS")**

**ANNUAL GENERAL MEETING**

**18<sup>th</sup> October 2016**

**Daylesford Theatre – 6 pm**

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**Executive Members present:**

Acting President	Nicola Flood
Vice President	Jenn Campbell
Honorary Treasurer	Jennie Lamerton
Secretary	Coral Dakin
Drama Chair	Emma Muggleton
Music Chair	Chris Broadhurst
Bar Chair	Alan Brooks
Premises Chair	Adam Gauntlett
General Member	Valerie Butterfield-Wallbank
General Member	Liz Knight
General Member	Barbara Jones
General Member	Vicky Anderson
General Member	Stephen Notman

**Apologies:**

Vice President	Kim Day
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**General Members present:**

A list of members in attendance is attached to and forms a part of these Minutes.

The Acting President took the chair and called the meeting to order:

**1. Confirmation of the Minutes:**

On a motion made by Heather Conyers and seconded by Kim Webb, the minutes of the annual General Meeting held on 15<sup>th</sup> October 2015 were approved.

## 2. Matters arising from the Minutes

None

## 3. President's report:

3.1 Nicola Flood, Acting President of BMDS, presented her report, a copy of which is attached to and forms a part of these minutes. Nicola added that during the year Mrs. Ora Bainbridge had passed away who was a long standing member of BMDS. Nicole expressed her thanks to Andrea Kulmala, the membership secretary, who works tirelessly behind the scenes and does a wonderful job.

3.2 BMDS Charitable Trust (the "Trust") – No report had been received from the Trust but Adrian Lee Emery made the following comments on behalf of the Trust. As in previous years, the Trust awarded five bursaries of \$5,000 each. The Trust subsequently issued a half bursary of \$2,500 to someone who had received a full bursary the year before, and also presented \$2,500 to Chewstick. Adrian commented that the income of the Trust was generated from the Famous for Fifteen Minutes event, the Tips Jar on the bar and the Golf Tournament. At the request of Sheilagh Robinson, Nicola will request a written report from the Trust which will be circulated to all the members.

## 4. Reports of the Standing committees:

4.1 **Drama** – Emma Muggleton presented the report, a copy of which is attached to and forms a part of these minutes.

4.2 **Music** – Chris Broadhurst presented his report, a copy of which is attached to and forms a part of these minutes. Debbie MacKenzie thanked Chris for the line dancing event.

4.3 **Premises** – Adam Gauntlett reported on the flood damage and electric fire that had been caused during hurricane Nicole. He advised that all issues were being reviewed and will be dealt with asap. Noted that the roof did not leak during the storm.

Than Butterfield asked if BMDS are dealing with their insurers. Adam advised that the invoices are being prepared and delivered to the insurers.

Clive Dakin said that he was glad Brooksie was not electrocuted.

Debbie MacKenzie gave a big thank you to Adam for his role as Premises Chair.

Adam's report given to the Executive at the previous meeting is attached to and forms a part of these minutes.

4.4 **Bar** – Alan Brooks presented his report, a copy of which is attached to and forms a part of these Minutes.

Than Butterfield confirmed that the signing in of non members was not necessary on show nights.

## **5. Treasurers report:**

Jennie Lamerton presented her report and the audited financial statements for the year ended 31<sup>st</sup> May 2016, a copy of which is attached to and forms part of these minutes. On a motion by Than Butterfield and seconded by Libby Durrant the audited accounts for the year ended 31<sup>st</sup> May 2016 were accepted.

The following questions were raised:

- 5.1 Adrian Lee Emery questioned the cost of \$19,000 for electrical wiring work, which was more expensive than the previous year. Adam advised that a lot of the electrics, including those in the cellar, had been upgraded and a new panel had been purchased for the booth.
- 5.2 Peter Profit felt that there should be no declining balance (depreciation) on the Steinway pianos. BMDS owns two Steinways and their value should be appreciating not depreciating. Jennie will review with the auditors to get their comments.
- 5.3 Don Jolliffe noted that Norman Brown is an expert on pianos. Further the piano in St. Johns Church needs attention.

## **6. Election of Officers and Members of the Executive Committee:**

Barbara Jones gave a full report on the proposed list of executive members for election. This had been prepared by the Nominations Committee, chaired by Kim Day, and approved by the Executive. Details of the report and the names of those standing for election are more particularly set out on the Agenda, a copy of which is attached hereto and forms a part of these minutes.

On motion by Peter Profit and seconded by Don Jolliffe, the members were duly elected.

## **7. Any other business:**

- 7.1 John Dale requested a round of applause for the newly elected Executive.
- 7.2 Libby Durrant thanked all the current Executive and those who are standing down.
- 7.3 Mrs. Suzanne Notman reported that Vernon Harrison had recently passed away. This will be noted in DIVA.
- 7.4 The following comments were raised on membership issues:
  - 7.4.1 Grahame Rendell requested details of the current membership and the statistic for volunteers. Brooksie responded that the current membership is just over 700 and about 12-13% are volunteers. Given the small percentage of volunteers, Grahame suggested having a volunteer co-ordinator appointed to encourage members to assist.

- 7.4.2 Nic responded that membership had been dwindling and that it is up to each and every member to encourage people to join and experience what BMDS has to offer. In particular the Drama committee are planning a number of workshops with a view to encouraging new members participation.
- 7.4.3 Kim Webb suggested planning a member drive at the panto.
- 7.4.4 Emma Muggleton advised she is currently in discussions on a youth theatre for 2017.
- 7.4.5 Sheilagh Robinson asked if there is a student member rate and this was confirmed.
- 7.4.6 Vicky Anderson reported on behalf of the Social team that she had been receiving feed back from new members who felt they were not made welcome. All of the membership need to make every effort to make new members welcome. Also noted that Vicky and Brooksie are going through the membership list and contacting everyone on that list to say hallo and follow up.
- 7.4.7 Sally Browne requested details of the location of membership list. This should be in the bar.
- 7.4.8 Nicola advised that Jenno and Ray will use their expertise on IT technology to make people as welcome as possible.
- 7.4.9 Jenno advised that she is working with Ray to make communication with members easier and more productive.

7.5 Don Jolliffe congratulated Nicola and her Executive for doing a sterling job.

There being no further business the meeting closed at 7.10 pm

Signed .....  
Nicola Flood, President.

# Notice

## **The Bermuda Musical and Dramatic Society Annual General Meeting 2016**

will be held on Tuesday, October 18th, at 6.00 pm in the Daylesford Theatre

### Agenda

1. Confirmation of the Minutes of the Annual General Meeting held on October 15th, 2015.
2. Matters arising from the Minutes.
3. President's report.
4. Report of the Standing Committees:
  - (i) Drama
  - (ii) Music
  - (iii) Premises
  - (iv) Bar
5. Treasurer's Report and presentation of audited financial statements.
6. Election of Officers and Members of the Executive Committee.
7. Any other business.

There follows a list of all positions on the BMDS Executive Committee becoming vacant at the AGM 2016, and the candidate standing for election for each post as proposed by the Nominations Committee and endorsed by the Executive Committee. This list has been prepared by the Nominations Committee (Chairman, Kim Day) to ensure that there is a suitable and willing candidate for every vacant post on the Executive Committee.

Unusually, there are ten vacancies this year.

There are the usual five vacancies arising from the completion of their three year terms - Alan, Chris and Liz fall in this category and are willing to stand again for another three year term. Jenn Campbell (Vice-President) and Coral Dakin (Secretary) will have completed terms but are not standing again, so Stephen and Theresa respectively are standing to commence full three year terms.

The other five vacancies arise because of resignations during the past year. There have not been five resignations yet, but because the correct way for an Executive Member to change job within the Committee is to resign and be voted into the new job, Nicola (Vice-President) and Barbara (General Member) will resign by the AGM to allow them to stand for President and Vice President respectively. After the shuffle, there will be two vacancies as General Member - Owain and Lisa are standing for these and will be new to the Committee if elected.

<b>Vacant Position</b>	<b>Candidate</b>	<b>Year Term Expires (at the AGM)</b>
President	Nicola Flood	2018
Vice-President	Barbara Jones	2018
Vice-President	Stephen Notman	2019
Secretary	Theresa Hall	2019

Bar Chair	Alan Brooks	2019
Drama Chair	Emma Muggleton	2018
Music Chair	Chris Broadhurst	2019
General Member	Liz Knight	2019
General Member	Owain Johnston-Barnes	2018
General Member	Lisa Maule	2017

\*\* However, please be aware that nominations for the election of members of the Executive Committee may also be made by any Voting Member (i.e. all fully paid up members with the exception of Junior, Temporary or Overseas) and must be submitted in writing to the Secretary not less than seven days before the day scheduled for the meeting at which such election is to take place (i.e. by October 10th). Any such nomination must be signed by two Voting Members (as proposer and seconder respectively) and by the person nominated (thereby indicating his/her willingness to serve).

**N.B.** Your membership must be up to date in order to attend the AGM. Memberships can be renewed on October 18th prior to the meeting but please endeavour to renew before then so that we can have a prompt start.

## BMDS AGM - OCTOBER 2016 - BAR REPORT

Madame Chairman, fellow Exec Members, fellow Members.

May I join those before me who have welcomed you to this pivotal yearly meeting. It strikes me that it is a meeting which every member should try to attend, as a means of both getting to grips with where our Society has been and is going, and, for you, to help influence the latter by joining in those parts of the debate which matter most to you. Otherwise, somewhat cynically, I would say that attendance would be increased if it was known that some matter of contention was going to be raised.

The bar has had a good year, and it would be easy to say that this was a result of raising prices just prior to last year's AGM, and whilst this has no doubt contributed, there are more telling factors which have helped us to produce this better result. In no particular order, they are the sterling efforts of Vicky Anderson and her many helpers (she could charm the birds off the trees), who has produced a varied and most enjoyable social program, with menus various at given times. Equally, Chris Broadhurst has virtually single-handed put the 'M' back in BMDS, with regular musical offerings to cater to eclectic tastes. Our drama offering, now under the guidance of Em Muggleton, has been varied and well attended. All these key operations have served to put more bums on seats, and more glasses in hands to help swell the coffers significantly. Our better result has been the product of a genuine team effort.

A team effort..... ask 50 people what they think makes a team and you will probably get 50 different answers. You have not asked me for my view - but you are going to get it anyway. I have worked in enough teams to know that a key component of any team effort is that team members are willing to make personal sacrifices to achieve the aim, and that, Ladies and Gentlemen, is what all of these people on the stage before you tonight do - week in, week out. Yes we enjoy it, but there are times when home and own wants are placed to one side for the benefit of the Society as a whole. I say this not to laud ourselves, for there are many in the audience who have been here before us, but stress that all this IS a team effort, and we need more people, prepared to make that kind of sacrifice going forward, to assist in furthering the aims of OUR Society.

I cannot let the moment pass without recalling the kerfuffle I (we) had earlier in the year whilst renewing our license. For those of you who missed it, Paul MacCoy wrote and performed an excellent ballad at a Hoot Night, it was called "A Bar with No Beer". It was all in good fun, but the message behind my having to attend court to enable the license renewal was that there is a new Liquor Licensing Chairman in post, and he and his Board members are paying much greater attention to the habits and operations of the establishments which they license, particularly those who hold Members Club licenses, which permit the consumption of alcohol 365, 24/7. Our record is good. We

have not gained the attention of the police which makes them visit us regularly. We have a slate of officers, we have TIPS trained personnel, we have a full audit, we have minuted meetings, including this AGM. In short, we run an organized establishment, but alluding to what I said a moment ago, we ALL need to contribute to this environment. How can you do this? Amongst other things, volunteer to help out at the bar; assist a bartender in some way - any way - if he or she is over-burdened; if you see someone in the bar whom you suspect is not a member, ask if you can sign them in, if they are not with a member; sign in your own non-member guests. We are breaking the terms of our license if non-signed in members consume alcohol at the bar. As alluded to earlier, this is not the kind of thing of which I would wish the LLA to be aware.

Please help in any way you can - not just at the bar, but in the diverse areas at Daylesford in which we need to be successful.

I do not think that there are any stock or pricing issues to raise, but if any come to mind, please see me privately or raise the issue as a question at the end.

If you are content for me to continue in post, I am happy to do so, but I do give notice that I will not seek to run at the end of the next three year period, and hope that a fresh face with new ideas will step up to take over the reins. If you are out there now, start thinking about it, or if you have someone in mind, start planting the seeds now!

There are many people to thank, not least to Jenn Campbell for her sterling work preparing the bartender roster each month; to those same bartenders for their valued time and assistance; to my hard working bar-stocking committee, about whom few will know but they carry out daily preparation of the bar, and great work behind the scenes; to my fellow Exec members for their support, and to you all for supporting the bar generally and the Society specifically. We really cannot do it without out you.

# AGM notes - 2016

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Starting on page 3 of statements which is the Stmt of Operations

**Revenue** – the 2016 year end result is back to the more normal revenue levels after the past few years which have been challenging ones for the society due to storms etc.

Panto continues to be the biggest earner for the society and being back at City Hall is certainly reflected in the net revenue. We had four other fabulous revenue earning shows last year compared to two in the prior year (see page 9 Schedule 2)

Rental of the car-park has decreased due to having re-negotiated the contract with Appleby's/Estera and we now have two main contracts for the bulk of the carparks rather than one for the entire carpark. Appleby's were, unfortunately, not willing to renew at the previous rate.

Membership revenue has decreased by \$5k this year.

On a positive note Bar results have increased by \$23k on the prior year as Alan has already mentioned, due in part to the price increase the prior year and the extra shows during the year all adding to the increase. [Bar prices increased 1<sup>st</sup> May 2015]

## **Daylesford Theatre Expenses**

Most expenses in this category are in line with prior years, other than Repairs & Maintenance which has some extra items like painting the exterior of the building, cleaning the water tanks, electrical survey & rewiring.

## **General Expenses**

General expenses are slightly less than last year, including the interest expense as we repay the debenture. All in all, a great reflection on the society, that we are continuing to control our expenses.

[Social events – the Christmas party, Jo Shane's leaving do, less Friday Suppers]

Overall the Society has made a profit of nearly \$55k for the year.

## **Turning back to the Stmt of Financial Position on page 2**

The Society continues to be in a strong financial position, resulting in the society being able to repay a further 50% of the debenture in March 2016 and the Society still has a healthy cash balance after this repayment.

Prepaid expenses includes \$18,600 City Hall deposits and \$5k of expenses relating to Shakespeare.

Current Liabilities are down on the prior year due to reduced Accounts Payable.

Long Term Liabilities includes the 10year debenture issued in March 2012, now showing a further 50% reduction.

Any questions?

**B.M.D.S.**  
**Annual General Meeting 2016**  
**Music Report**

When I ran for the Exec Committee three years ago, I promised I would put the M back into BMDS. I started Hoot Night, and it has made for many a fun night at Daylesford with regular monthly events.

This year we began branching out with various themes. One idea I had was to have someone other than me host a Hoot Night. I particularly focused on the idea of having younger people perform because they are the future of our organization. I have seen several other local clubs reduced to nothing because they didn't realize or address this. So I approached Emily Ross and she hosted a great Easter Break Hoot for young people home from school. It was a major success.

Later, at Emily's suggestion, we did it again when we had Yoot Hoot in the summer. At the last minute this also became a Chewstick fund raiser following their devastating fire. Again, the event was an enormous success – and many young people, who would otherwise never set foot in here, had a chance to shine. Also along the way we did Hoot Hoedown which despite the weather, was a great evening with many of our own country 'stars' appearing in a Country Showcase.

Then came the Jazz Cabaret evenings, with the assistance of Tom Ray. We've done this three times now and hopefully it will be a regular occurrence in 2017. We will of course continue with theme nights and guests hosts too. It adds variation both on and off stage – and therefore increases entertainment value.

Lastly, we are very pleased to be hosting the Daylesford Singers again in June next year. We've missed them, and look forward to having them back.

Thank you everyone for your support, particularly the Exec, and our volunteer bartenders for their hard work, performers and guests hosts, and also sound man extraordinaire Tommy Smith. Finally, please feel free to let me know of any ideas you might have to help us promote music within BMDS. Thank you, CB

## BMDS AGM

18 OCTOBER 2016

### DRAMA REPORT

Good evening,

As I am sure you are fully aware, the amazing and wonderful Jo Shane departed BMDS in February of this year and passed the not inconsiderable mantle of Drama Chair to me. She was Drama Chair for over 11 years and found a particular style and rhythm to doing things. She told me it takes time to settle into the role. It's a big pair of shoes to fill and I hope you will give me the opportunity to settle into this role and be patient as I find my own style and rhythm.

Jo directed the panto, Treasure Island, being produced by myself. As always the BMDS panto machine went into full force to produce a fun romp for all.

This was followed by Stick Fly in February, directed by Jenny Burrell and produced by Lizzy Hadler. This was a very moving and thought provoking play. The cast's acting tone was perfect and who could forget the stellar performance by India Wilson?

Carol Birch directed the wonderful Little Wars, yet another thought provoking and beautifully written play. The whole cast was very accomplished but, personally, it was lovely to see the likes of Karen Stroeder and Susanne Notman treading the boards again. It has been too long and I hope they come back and grace us with their talent again very soon.

On leaving, Jo asked us to put on a Shakespeare in the Park production in honour of the 400 year anniversary of the death of the Bard himself. Therefore, we went ahead and put on a very well received version of The Taming of the Shrew. The weather was kind and although most rehearsals were inside the theatre due to soggy conditions, we were able to have all performances outside.

Due to unforeseen circumstances the play readings in our September slot had to be cancelled, however, Nicola Flood stepped in to direct the play of Back Words, getting a cast together and whipping them into shape in a neck breaking 3 ½ weeks! No mean feat! Jennifer Campbell produced it and I'm sure the both of them are still recovering!

The panto this year will be Adventure in Pantoland – a wicked witch wipes the memories of all the panto characters and they have to visit different pantos to see where they belong. This will be directed by Laura Bardgett, with Carol Birch on hand to give any directorial support. It is being co-produced by Kim Day and myself. Kim has already single handedly dealt with the audition part of the production as I was otherwise engaged and I am looking forward to us being the formidable production team I know we can be.

I am also very concerned at the talent drain we are experiencing at the moment (Jo Shane, Jenny Burrell, Lizzy Hadler) and we have decided to make panto a training ground for anyone who wishes to shadow a particular aspect of a show. We already have a shadow director, sound tech and ASM and I encourage anyone who would like to step outside of their box and learn another aspect of doing a show to contact Kim or myself. There's no pressure if you get it wrong and you would be able to see if that role particularly suits you.

I think Jo would usually stop at the panto as it's the end of our production/financial year but as I'm a newbie I wanted to give you an oversight of 2017.

In February we are planning on putting on a production of The Alchemist being directed by our very own Premises Manager, Adam Gauntlett.

In March we are hoping to revisit 24 Hours to Curtain.

To commemorate St Paddy's day the Drama and Social Committee are going to collaborate and have a themed Irish play reading with social doing appropriately themed food and drinks. It should be a fun night.

Our March/April slot will be 12 Angry Men, directed by Owain Johnston. This will be Owain's directing debut and will be mentored by Carol Birch. I have been reliably informed that Owain is happy to have Angry Women in this production as well!

My committee and I also felt we were due for another musical so we are going to put on Next to Normal. Carol Birch will direct, Barbara Outerbridge will produce and Lisa Maule will be the musical director. This will be at the beginning of June.

Staying with the music theme, Daylesford Singers is making a very welcome return at the end of June. It will MD'd by either the lovely Lisa Maule or the lovely Kate Ross.

In September and following on from my comments about our talent drain we are going to put on a series of workshops called "Back to Theatre School" and will include workshops on directing, writing scripts, sound, lights, stage make-up etc.

That then brings us right round to panto again which, obviously, we will have to plan at a later date.

So, as I said before, these are huge shoes to fill. However, I look forward to this new role and hope to carry on the legacy that Jo Shane has worked so hard to put in place.